

MEETING**PLANNING AND ENVIRONMENT COMMITTEE****DATE AND TIME****TUESDAY 18TH DECEMBER, 2012****AT 7.00 PM****VENUE****HENDON TOWN HALL, THE BURROUGHS, NW4 4BG**

Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
10.	CHANGES TO SUB-COMMITTEE MEMBERSHIP	1 - 4

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Late Item

Meeting	Planning and Environment Committee
Date	18 December 2012
Subject	Changes to Sub-Committee Membership
Report of	Head of Governance
Summary	This report seeks the Committees approval for a change in membership on the East Area Planning Sub-Committee and Chipping Barnet Area Environment Sub-Committee

Officer Contributors	Maria Lugangira - Governance Service
Status (public or exempt)	Public
Wards Affected	Totteridge
Key Decision	Not Applicable
Reason for urgency / exemption from call-in	Not Applicable
Function of	Council
Enclosures	None
Contact for Further Information:	Maria Lugangira, Governance Service – Tel: 020 8359 2761.

1. RECOMMENDATIONS

1.1 That the Committee approve the changes on East Area Planning sub-Committee and Chipping Barnet Area Environment sub-Committee as set out below.

- (i) East Area Planning sub-Committee
Councillor Richard Cornelius to replace Councillor Brian Coleman as a substitute Member of the Sub-Committee.**
- (ii) Chipping Barnet Area Environment sub-Committee
Councillor Richard Cornelius to replace Councillor Brian Coleman as a substitute Member of the Sub-Committee.**

2. RELEVANT PREVIOUS DECISIONS

2.1 On the 6 November 2012 meeting of Full council, Item 6 - Supplemental Report of the Head of Governance, Council noted that the proposed changes to East Area Planning Sub-Committee and Chipping Barnet Area Environment Sub-Committee membership will be reported to the next meeting of the Planning and Environment Committee for approval.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

3.1 None in the context of this report.

4. RISK MANAGEMENT ISSUES

4.1 None in the context of this report.

5. EQUALITIES AND DIVERSITY ISSUES

5.1 To ensure continuity of the democratic decision making process and representation by the Ward Member on the sub-Committee

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

6.1 None in the context of this report.

7. LEGAL ISSUES

7.1 None in the context of this report.

8. CONSTITUTIONAL POWERS (Relevant section from the Constitution, Key/Non-Key Decision)

8.1 Constitution – Part 2 Article 8 – Regulatory and other Committees, paragraph 8.06 Appointments of Members to Committees, Sub-Committees and Panels.

9. LIST OF BACKGROUND PAPERS

9.1 None

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